



## PROVISION OF SERVICE TO THOSE UNABLE TO USE CONVENTIONAL PRINT

**Number: 2022-012**

**Date Authorized: September 2022**

**To be reviewed: September 2025**

### **Purpose or intent**

The Town of Trochu Library Board believes patrons unable to use conventional print materials should have full access to library services and programs. Trochu Municipal Library will provide library services for perceptually disabled<sup>1</sup> patrons.

### **Authority**

The Town of Trochu Library board is required to set out policies with respect to:

“provision of library resources to persons unable to use conventional print resources, including provision in cooperation with community Agencies.”

*Libraries Regulations 7(2)(d)*

### **Policy Statement(s)**

1. Services to perceptually disabled patrons shall be incorporated into library planning including the Plan of Service. Every patron who is perceptually disabled has unique needs and a broad range of perceptual disabilities may be found in the community. The Library Board shall plan its services to meet the needs of a broad range of perceptual disabilities.
2. Service to perceptually disabled patrons shall be treated as essential core services during the budgeting process.
3. The Town of Trochu Library Board shall work with or use the resources of other local, regional, provincial and national organizations to provide services to perceptually disabled patrons. Such organizations may include: Marigold Library System, Public Library Service Branch, local community service organizations (e.g. Alberta Health Services, schools, social services), regional or national organizations (e.g. CNIB<sup>2</sup>, CELA<sup>3</sup>, NNELS<sup>4</sup>) and other organizations as required.

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<sup>1</sup> Perceptually disabled patrons include any patron who has a perceptual disability defined in the *Copyright Act* as “a disability that prevents or inhibits a person from reading or hearing a literary, musical, dramatic or artistic work in its original format and includes disability from:

- (a) Severe or total impairment of sight or hearing or the inability to focus or move one’s eyes;
- (b) The inability to hold or manipulate a book; or,
- (c) An impairment relating to comprehension.”

<sup>2</sup> Canadian National Institute for the Blind

<sup>3</sup> Center for Equitable Library Access

<sup>4</sup> National Network for Equitable Library Service



4. Staff should be aware of service options and assist perceptually disabled patrons as fully as possible.
5. The Town of Trochu Library Board shall endeavor to access and provide materials in a form appropriate to the patron from whatever source is available. This includes:
  - a. Adaptive computer software;
  - b. Audiobooks;
  - c. Books with a variety of reading levels for a variety of audiences (e.g. high/low readability books);
  - d. Large print and braille titles;
  - e. Other adaptive technology such as the Daisy reader.
6. Library staff shall incorporate the needs of perceptually disabled patrons when planning library programs. This may include taking whatever steps are reasonably possible to ensure perceptually disabled patrons are able to participate in all library programs.
7. The Library Board shall ensure that the library building is accessible to people with perceptual disabilities.
8. The Library Board shall promote library services to persons with perceptual disabilities through its usual information channels considering standard and alternative formats depending on the needs of the audience.

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Pam Bezanson, Library Chairperson

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Date