



TROCHU LIBRARY BOARD

Meeting Minutes

January 5th 2021
5:00 PM via Zoom

Meeting Facilitator: **Chair Randy Lacey**

I. Call to Order by Chair Randy Lacey @1703

II. Roll Call

Attendees: Bonnie Munro, Mary O'Shea, Bonny Teichroeb, Pam Bezanson, Yvonne Hoppins, Sheri Campbell, Frank Vanderkley, Davianna Hunt, Deb Ruddell

Regrets:

III. Additions to and Approval of Agenda –No additions: agenda approved as presented.

IV. Approval of Minutes: minutes of Dec 1st 2020 meeting approved as presented by Frank; seconded by Yvonne: Carried

V. Old Business & Action Items:

- a) Handicap accessibility grant: Randy: Contacted grant writer-no grant currently available, but will be pending at a later date.
- b) Covid-19 committee update: Still on curbside service only pending notification from Marigold and government about re-opening. Hoping for more information and possibly new guidelines on or around Jan 8, 2021.

RE closure of library to public: Bonnie M moved that when permission granted by government we return to regular library hours with full Covid restrictions in place. Seconded by Yvonne: Carried.

- c) Patron's feedback form: Yvonne. This will be on hold until the library can re-open to the public.

- d) Facebook page update: Dom has it up and running and so far 3 people are on.

VI. Reports:

- a) Chair's Report: No report
- b) Library Manager Report-Sheri:
 - i. Books continue to come and go from Marigold via courier, but still can only offer curbside service.
 - ii. Library Managers annual report is due on Feb 28th 2021. Sheri will have plenty of time to work on it during shut down.

iii.

- c) Town of Trochu report: Bonnie M: An FYI-Kneehill County zone is doing well with very few Covid cases reported.

We have received a \$600 donation from Dr. Hobbs and the Three Hills dental clinic. This amount is to be designated for purchase of books. A thank you has been sent and acknowledgement will be in Three Hills Capital this week.

- d) Marigold Library Association report-Bonnie M: marigold is working on their budget, the per capita funding will not change in 2021 and fees will remain the same.
- e) Treasurer's report- Deb: as of Jan 1 general account \$30,129: casino account \$8833. Bills have been less due to shut down.

Committee Reports:

- f) Fund Raising and casino reports: Bonny T

Calendar fund raiser: Linmark publishing is closing so no prospect of calendars in future. To date committee has been unable to find another resource for this fund raiser. A thank you has gone into the paper to all volunteers who assisted with this.

- g) Finance Committee Report: Deb: The committee will meet in the next 2 weeks to work on 2021 budget. The casino reconciliation is due this month.
- h) Records Committee Report:
- i) Personnel committee Report:
- j) Policy committee:

VII New Business & Action Items:

VIII Correspondence: None

IX In-Camera:

X Next Meeting: Feb 2nd, 2021 @ 5:00 pm venue to be determined.

XI Adjournment: by Frank @1732

Minutes recorded By: Mary O'Shea, Secretary

Randy Lacey, Library Chair

Date

DRAFT