



RESOURCE SHARING

Policy Number: 2022-007
 Revisions approved: June 2022
 To be reviewed: June 2025

Purpose or intent:

The Town of Trochu Library is a member of Marigold Library System and participates in the Provincial Public Library Network to expand the selection of resources available to patrons.

Authority:

The Town of Trochu Library Board is required to set out policies with respect to:

“resource sharing, including participation in a provincial resource sharing network and the conditions that apply to the acquisition of library resources and information from other sources, including inter-library loans and information in electronic databases.”

Libraries Regulations 7 (2) (c).

Policy Statement(s):

1. The Board shall actively participate in resource-sharing programs and services including but not limited to the provincial interlibrary loan program and ME library.
2. The Board will not charge another public library for the interlibrary loan service.
3. The Board publicizes the available resource sharing services such as interlibrary loans and ME library to its members through its usual methods of publicity and information sharing.
4. Resource sharing is not a substitute for effective local collection development which meets community needs.

Procedures

5. Training of library staff in resource sharing is accomplished by the Library Manager in partnership with Marigold Library System and Public Libraries Services Branch. The Board is responsible for ensuring appropriate training occurs.
6. Training shall be carried out through a combination of one-on-one training, on-site visits, online training, workshops, procedure manuals and conferences as per the Board’s continuing education policy.
7. Any reproduction of materials for patrons must adhere to the *Copyright Act*.

Pam Bezanson, Library Chairperson

Date